

IEEE PSRC SA and WG P&P Addendum 12/25/22 DGL

IEEE SA developed universal P&P templates for all of the technical committees that work on Standards. Terminology and processes were standardized and differ from past P&Ps. Most of the template could not be changed or revised.

This addendum provides explanations and references for our PSRC and is intended to be updated as needed.

Two P&Ps apply to our PSRC: SA and WG.

The SA P&P applies to what we call our Main Committee and Subcommittees.

The WG P&P applies to our Working Groups that are involved in SA PAR projects.

"Standards" include all PAR related work: Standards, Recommended Practices, and Guides.

"Sponsor" is now called "Standards Committee."

"Co-sponsor" is now called "Joint Standards Committee."

All joint work has a single technical committee lead and all the rest are in a non-lead role.

"Responsible Subcommittee" refers to what we call the Subcommittees, like C, D, H, I, J, and K.

The following are clarifications where the SA's standard template language differs from the PSRC Committee's historical language or where the standard language or context may not be clear. The clarifications are intended to help participants in the PSRC Committee work understand and interpret the language in these documents.

Specific notes refer to the P&P and Clause.

For example, SA 4.1.2 would apply to the SA P&P, Clause 4.1.2

PSRC Committee SA P&P

- SA 3.5.1 Applies to Standard's Committee Chair. Subcommittee Chair discussed in 3.5.5
- SA 3.5.1.n "Working Groups" means that the PSRC has to have a WG P&P which we do.
- SA 3.5.2 Applies to Standard's Committee and Responsible Subcommittee Vice-Chairs.
- SA 3.5.3 Applies to Standard's Committee and Responsible Subcommittee Secretaries.
- SA 4.4 See Secretary Responsibilities Clause 3.5.2 for tracking of memberships so that the Chair can make these decisions. See Clause 3.4 for Removal of Officers.
- SA 4.5 This is a special position (representative) for an Entity WG that PSRC is a Joint Committee in a Lead or non-Lead role.
- SA 5.2 Note 1 and 2 apply to delegated authority to Subcommittees
Discussion about Responsible Subcommittee appointing an election officer to conduct an election is moot. Part of the SA template and the PSRC does not allow election of SC Officers.
Discussion about Responsible Subcommittee funding is moot. Part of the SA template and the PSRC does not fund the SC.
Membership in the Subcommittee does not automatically confer membership in the Standards Committee.

- SA 5.5 Third paragraph referring to the Par Study Group electing a Chair is moot. Part of the SA template and the PSRC does not allow election of Officers.
- SA 6.1 Refer to the Quorum Clarity PPT on the pes-psrc.org Website for examples
- SA 6.4 WG within 15 Days to the SC, and the SC within 30 Days to PSRC Secretary preferred. All supports Main minutes within 90 days.
- SA 7.1.1.e PSRC prefers to clarify that all Joint Committee work is in either in a Lead or a Non-Lead role and will be approved as such in our motions such as, " Approval by the Standard Committee for Joint Committee PAR work in either a lead or non-lead role."

PSRC Committee WG P&P

- WG 1.5 "Participants" are a broad classification of anybody that is involved in the standards development process. Refer to the SA Participant Slides on the SA Website.
The term "Member" is generic and not specifically used by PSRC.
Think of "Non-Member" as the old "Guest".
Think of "Non-Voting Member" as the old "Corresponding Member".
Refer to this Addendum, WG 4.1, WG 4.2, and WG 4.3
- WG 2 PSRC Working Groups associated with standards work report to responsible Subcommittees. The term of "Standards Committee" refers to the responsible Subcommittee within this WG P&P unless otherwise noted.
- WG 4.1 Meeting duration requirements apply to Participants which includes Non-Members, Non-Voting Members, and Voting Members.
- WG 4.2 This section is about Voting Members.
Participants refers to a Non-Member or a Non-Voting Member.
The Working Group Chair shall not unreasonably deny membership to participants and is bound to subclause 3.5. The chair does have discretion to refuse voting membership. For example, if the Working Group assignment is almost complete and the addition of a new Voting Member would cause unwarranted delay, then the Chair has discretionary approval authority in respect to the overall project.
- WG 4.3 This section is about Non-Voting Members.
The Working Group Chair shall not unreasonably deny membership to participants and is bound to subclause 3.5. The chair does have discretion to refuse membership or to move a Non-Voting Member to a Non-Member. For example, if the participant only contributes a small writing assignment Non-Voting Membership is not automatically granted. Another example is if a Non-Voting Member has not contributed anything to the project even though attendance was met, the Chair has discretionary authority to move the Non-Voting Member to a Non-Member in respect to the overall project.
- WG 6.1 Refer to the Quorum Clarity PPT on the pes-psrc.org Website for examples
- WG 6.4 WG within 15 Days to the SC, and the SC within 30 Days to PSRC Secretary preferred. All supports Main minutes within 90 days.
- WG 7.1.1 New PARS or Changes to existing PARS with substantive changes in Scope go to Subcommittee first, then the Subcommittee takes to the Main Committee for

approval. PARS with Non-substantiate only changes go only the Subcommittee.
Refer to the SA P&P, Clause 5.2

WG 7.1.2 Item c and d are not applicable to the PSRC as WGs do not develop their own
P&Ps nor establish fees.